

Family Selection Committee Member Volunteer Job Description

Job Title: Family Selection Committee Member
Department: Family Services
Reports Directly To: Family Selection Committee Chair
Family Services Staff

Description: Make home visits to all Habitat applicants; prepare reports; attend monthly meetings to discuss visit reports.

Expected Commitment:

- Make 6-8 home visits each calendar year
- Communicate with your committee partner before and after visit
- Attend one Annual Training session every year
- Write meaningful and objective reports about the home visits
- Attend monthly Family Selection Committee meetings
*No meeting in July or December
- Actively participate in decision making for home owner approval

Responsibilities:

- Commit to the Habitat for Humanity Program
- Understand the Homebuyer and Repair Program requirements and processes
- Possess sensitivity to people of diverse cultural and socio-economic backgrounds
- Communicate effectively with applicants, staff and other committee members
- Be willing to make difficult decisions based on criteria
- Be willing to visit unfamiliar neighborhoods

Estimated Time Commitment: 4 hours a month

Training: Attend orientation training and ongoing training as offered

Knowledge/Education: Develop an understanding of Habitat program; possess interview skills; report writing skills; any foreign language skills are welcomed